



Flexible Accommodation Procedure

Effective: 6 September 2018

1. Procedure

1.1 Target Group

Youth and Adults over 16 years of age (the program may also consider those from the age of 16 years of age) with severe or persistent psychiatric disability who are:

- experiencing an accommodation crisis
- are homeless or at imminent risk of becoming homeless
- at risk of unnecessary hospitalisation
- requiring stable accommodation to ensure access to Mental Health Services
- require respite from their usual place of residence.

1.2 Hours available

The flexible accommodation program is accessible during office hours Monday to Friday 0830-1630.

1.3 Types of accommodation provided

Accommodation is to be tailored to meet the needs of the individual including proximity to social support structure, family, and employment. Types of accommodation may include (but is not limited to) hotel / motel, guest houses, bed and breakfast, farm stay, hostel and host families.

1.4 How to access the program

If a client is in need of crisis accommodation, the case manager is to identify what appropriate choices are available and approach the providers to ascertain that they are willing to provide accommodation.

The case manager is to discuss the plan with the Program Coordinator and seek endorsement.

The providers will invoice the Wheatbelt Mental Health Service and the account can be paid by Corporate Credit Card through the Business team. Alternatively, the invoice can be processed for payment.

The program allows for a maximum of two weeks support. However clients need to be encouraged to take responsibility as early as possible for their accommodation expenses. If longer support is required, the case manager is to discuss with the Program Coordinator and seek approval for additional accommodation.

This document can be made available in alternative formats on request for a person with a disability

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