



Residential Aged Care – Admission Flowchart ACQS Standard 1, 2 & 4 Aged Care Module A1, A2 & A4

Confirm ACAT approvals (Karlarra House use My Aged Care), give Resident Handbook and explain Resident Agreement, Conditions of Occupancy and Security of Tenure (if not provided in pre-admission) and ask Resident/family/carer/representative to sign.



Identify if Advance Health Directive, Enduring Power of Guardianship, Enduring Power of Attorney exists and place copy in Legal Section. If no AHD in place provide resident/carer with information on AHD and Advance Care Planning and complete Goals of Resident Care form.



Orientate the resident and complete:

- **RC35C** Personal Contacts
- Orientation Checklist and resident consent section (**RC4**)
- Resident Admission Assessment (**RC5**).
- Resident Identification Form (MR35B) including photograph with date as per **Patient Identification Policy**
- Personal and Social Profile (**RC22**) with resident and/or family
- Dietary Preference (**RC15**) – give copy to kitchen.
- Adult Observation Chart (**MR140A**)
- Falls Risk Assessment and Management Plan(**MR521**)
- MSN -SF (**MR 60.1.8**)
- Delirium Risk and Cognitive Screen – **AMT4**
- Braden Risk Screen (**MR124**)
- Pain Assessment (**RC9**)
- Ability to Self-Medicate if applicable (**RC26**)
- Check WebsterPak from pharmacy and ensure aligns with list of medication and MR171 Medication Chart (Adult Long Stay)



Develop a Care Plan (**RC7**), recording preferred shower times and frequency and establish any response to known behaviours of concern (**RC7**) is to be reviewed 3 monthly as a minimum. Complete Comprehensive Skin Assessment (**MR124B**) during first shower



All other assessments are to be completed following 7 days from admission to allow for settling in period. Complete referrals to Allied Health Professionals if indicated.

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