



Speciality Specific Policy Documents – Surgical Services - Sterilisation Services

This is not a complete list of policies for this area but contains key policy documents. Information on searching entire libraries is available below.

WACHS-wide Policy Documents

Infection Prevention and Control

- [Aseptic Technique Policy](#)
- [Hand Hygiene Policy](#)
- [Infection Prevention and Control Policy](#)

Infrastructure and Environment

- [Environmental Cleaning Policy](#)
- [Infection Prevention and Control during Construction and Renovation Activities Policy](#)

Reprocessing Machinery and Equipment

- [Cleaning of Reprocessing Equipment Procedure](#)
- [Repair and Maintenance of Reprocessing Equipment and Reusable Medical Devices Procedure](#)
- [Thermal Disinfection of Reusable Medical Devices Procedure](#)

Reusable Medical Devices and Consumables

- [Chemical and Biological Indicators and Process challenge Devices Procedure](#)
- [Decontamination of Diagnostic Ultrasound Transducers Clinical Practice Standard](#)
- [Flexible Endoscope Reprocessing Procedure](#)
- [Management of Medical Equipment Policy](#)
- [Packing, Wrapping and Sealing Reusable Medical Devices Procedure](#)
- [Reprocessing Reusable Medical Devices Policy](#)
- [Reusable Medical Devices on Loan and Instruments on Trial Procedure](#)
- [Storage, Handling and Transport Requirements for Sterile Stock Procedure](#)
- [Tracking and Traceability of Reusable Medical Devices Procedure](#)

Quality Assurance

- [Audit of Sterilisation Services Departments Procedure](#)
- [Validation of Cleaning, Disinfecting, Packaging and Sterilising Processes Procedures](#)

Regional Policy Documents

- Nil

Forms and Charts

This is not a complete list of forms. Forms are only available on HealthPoint, they cannot be accessed via SharePoint Online.

- Nil

WA Health Mandatory Policies

Infection Prevention and Control

- [Health Care Worker Immunisation Policy](#)
- MP 0172/22 – [Personal Protective Equipment in Healthcare Facilities Policy](#)

Legislation

- [Health Services Act 2016](#) (WA)
- [Work Health and Safety Act 2020](#) (WA)

Support Tools and Other Resources

Infection Prevention and Control

- [WACHS Policy and Resource Map – NSQHS Standard 3 \(Preventing and Controlling Infections\)](#)
- [Australian Guidelines for the Prevention and Control of Infection in Healthcare](#) (2019) (National Health and Medical Research Council)
- [Management of Occupational Exposure to Blood or Body Fluids in Healthcare Settings](#)

Infrastructure and Environment

- Work Instruction Templates:
 - [Water Quality Testing Instructions for Reprocessing Reusable Medical Devices](#)
 - [Water Quality Testing Requirements for cleaning and Final Rinsing of RMDs Table](#)
- Monitoring and Recordkeeping Templates:
 - [SSD Environmental Cleaning Schedule and Recordkeeping Template](#)
 - [WACHS SSD Water Quality Testing Record 2022 v1](#)
- External Resources:
 - [Understanding the Microbiological requirements of AS 5369:2023](#) (Sharon Kenny, WACHS)
 - [Response to Humidity control Events in Sterile Store and Perioperative Areas – Health Technical Advice. HTA-2019-001](#) (Victorian Health and Human Services Building Authority)

Quality Assurance

- Work Instruction Templates:
 - [Evaluation of Sterile Packaging](#)
 - [Qualification and Validation of Sterile Barrier System – Reusable Rigid Container](#)
 - [Validation of Preformed Sterile Barrier System – Heat Sealing](#)
 - [Validation of Steam Sterilisers](#)
 - [Validation of Washer-Disinfectors](#)
- Monitoring and Recordkeeping Templates:
 - [SSD Audit Schedule and Templates](#)
 - [Tristel Trio Wipes System Audit](#)
 - [Trophon®2 Audit](#)

Reprocessing Machinery and Equipment

- Work Instruction Templates:
 - [Automated Endoscope Reprocessor](#)
 - [Drying Cabinet](#)
 - [Heat Sealer](#)

- [Low Temperature Steriliser](#)
- [Steam Steriliser](#)
- [Tristel Trio Wipes System](#)
- [Trophon®2](#)
- [Ultrasonic Cleaner](#)
- [Washer-Disinfector](#)
- [Work Instructions Template](#)
- Monitoring and Recordkeeping Templates:
 - [SSD Equipment and Quality Monitoring and Recordkeeping Template](#)
- External Resources:
 - [WALL Chart: Tristel Trio Wipes System – Endocavity Ultrasound Probe](#) (Tristel)
 - [Use Guide: Tristel Trio Wipes System](#) (Tristel)
 - [Wall Chart: Trophon®2 Guidelines and Standards – When to HLD](#) (Nanosonics))

Reusable Medical Devices and Consumables

- Work Instruction Templates:
 - [Record for Loan or Trial Reusable Medical Devices](#)
 - [Recall of Nonconforming Reusable Medical Devices](#)
 - [Guide to Product Family Categorisation for Surgical Assets](#)
- External Resources:
 - [Sterilizing Services and Endoscope Reprocessing Unit – B.0190](#) (Australasian Health Infrastructure Alliance (AHIA))
 - [Reprocessing of Reusable Medical Devices](#) (SA Health)
 - [Reprocessing of Reusable Medical Devices](#) (NSW Health)

Standards

Access relevant standards via the WACHS Library:

- Go to WACHS Intranet → [WACHS Library](#) → [Standards](#) to view detailed registration and sign in details, FAQs and training videos.
- AS 5369:2023 lists a large number of normative references that are to be available/reviewed as relevant in relation to implementation of the standard.
- Access to Australian Standards (Standards Australia) and AS/NZ standards is provided via the i2i platform.
- Some International Standards may also be available if an unlock payment has been made. Alternatively, International Standards can be purchased from either [Intertek Inform](#) or from the [Techstreet Store](#).
- All costs will need to be charged against your cost centre.

Access considerations:

- There is a time out of 8 minutes if someone logs in and is inactive.
- There is a ONE concurrent user license. This means that there can be only one active user online at a time (active means viewing or downloading a document).
- There is no limit to the number of users searching on the platform.
- If the license is in use, you will not be able to download the standard until the previous person logs out and the “license not available” message may be displayed due to license restrictions. Please try again a short time later.
- If you have any issues with accessing standards, please contact the [WACHS Library](#).

AS 5369:2023 (access via i2i platform)

- [AS 5369:2023 Reprocessing of reusable medical devices and other devices in health and non-health related facilities](#)

National Safety and Quality Health Service (NSQHS) Standards (Australian Commission on Safety and Quality in Health Care):

- [NSQHS Standards:](#)
 - [Standard 1 – Clinical Governance](#)
 - [Standard 2 – Partnering with Consumers](#)
 - [Standard 3 – Preventing and controlling Infections](#)

NSQHS Standards Advisories (Australian Commission on Safety and Quality in Health Care):

- [NSQHS Standards Advisories:](#)
 - [Advisory AS18/07: Reprocessing of reusable medical devices in health service organisations](#)

Gastroenterological Society of Australia (GESA):

- [GESA](#)
 - [Infection Prevention and Control in Endoscopy 2021](#)

Educational Resources

Internal Educational Resources (access via [MyLearning](#)):

- [Introduction to Reprocessing Reusable Medical Equipment \(RRME EL2\)](#)
- [Endoscope Reprocessing Modules \(ERM EL2\)](#)
- [Nanosonics Trophon Training \(NTT EL2\)](#)
- [Tristel Wipes System Training \(TWST EL2\)](#)

External Educational Resources

- [Lean 5S in MSICU: Sterile and non-sterile stock storage organisation video](#) (University Health Network (UHN) Toronto) (YouTube)

Searching for Policy Documents

[HealthPoint](#) provides the complete suite of policy and related documents with fully functional hyperlinks – **it should be used as the primary source** of policy documents. Depending on your connectivity there are two ways to search for policies.

Via HealthPoint		Via SharePoint Online	
HealthPoint policy library	<ul style="list-style-type: none"> • All policies, procedures and guidelines • All related documents and hyperlinks available • Search functions by keyword or by WACHS region 	Policies viewed on the Internet	<ul style="list-style-type: none"> • Available from mobile devices • HealthPoint hyperlinks and related documents are inaccessible • Sensitive policy documents are unavailable

<p>Policy library <u>A-Z</u></p>	<ul style="list-style-type: none"> • Policies arranged alphabetically 	<p>Internet Search</p>	<ul style="list-style-type: none"> • Search using google (or other search engine) Use: WACHS policy <search term>
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Feedback and Suggestions

To provide specialty specific feedback, please contact: Grace Loh, Clinical Nurse Consultant – Surgical; WACHS.SurgicalServices@health.wa.gov.au

The WACHS Policy Unit welcomes your feedback and encourages subject matter experts, stakeholders, and staff to identify changes in regulations, best practice, and to identify areas of missing or insufficient policy scope.

[Feedback forms](#) are available on the [Policy Consultation](#) page. Alternatively, feedback can be provided via email directly to the WACHS Policy Unit. Policy improvement requests and suggestions can be provided at any time.