



## **District Health Advisory Councils (DHAC)**

### **Protocols for student representation/attendance at DHAC meetings**

---

To ensure diverse representation of consumers and community members and groups at DHAC meetings, DHACs may partner with local high schools and arrange for students to attend DHAC meetings on a regular and/or rotational basis to provide a youth perspective on health services and issues.

This document outlines the protocols that should be considered and put in place to ensure WACHS's duty of care to students (under 18 years) attending DHAC meetings.

1. Student representation at DHAC meetings should be arranged via a partnership with the relevant school, the details of which should be confirmed in written letter/Memorandum of Understanding between the health service and school.
  2. The local health services administrative staff providing secretariat support to the DHAC, and/or the Operations Manager who regularly attends each DHAC meeting, should hold a current Working with Children Check (WWC).
  3. In addition, the DHAC Chairperson should also hold a current WWC, and should be supported to apply for a WWC on appointment to the position of Chair, by the local health service.
  4. Student representatives will be considered as "guest members" of the DHAC, and are not required to go through the DHAC member appointment process.
  5. Insurance cover for guests to the DHAC or health service is provided under WACHS region's RiskCover policy for general liability.
  6. For insurance purposes, transport of student representatives to and from DHAC meetings is the responsibility of the school with whom the regional WACHS has an agreement with.
- 

**Endorsed by:** Melissa Vernon, WACHS Chief Operating Officer, Strategy & Reform

**Date:** 17 November 2014