



Job Description Form



GREAT SOUTHERN
Landscape Photos: Tourism Western Australia

Position Title

Position number: 614712

Registrar – Service - Unallocated

Regional Profile

The Great Southern is situated on Western Australia's south coast and covers 39,007 square kilometres. The Great Southern is unmatched for the scale, diversity and accessibility of its natural attractions, including rugged coastline, white sandy beaches, forests, wildflowers and the highest peaks in southern Western Australia. The region boasts robust tourism and primary production industries which provide the backbone of the economy. The town of Albany is central to WACHS Great Southern and is located alongside the historically rich and picturesque Port of Albany. The Regional Health Service offers one main health facility at Albany which is widely supported by a network of smaller Multi-Purpose Service (MPS) sites at Bremer Bay, Denmark, Gnowangerup, Jerramungup, Katanning, Kojonup, Plantagenet, Ravensthorpe and Tambellup.

About the WA Country Health Service

Our Strategic Priorities



Our Values

Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

Integrity

We bring honesty, collaboration and professionalism to everything that we do.

Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

Our Vision

To be a global leader in rural and remote healthcare.

Our Mission

To deliver and advance high quality care for country WA communities.

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Directorate overview

Albany Health Campus offers services such as: medical, surgical, emergency, inpatient/outpatient, ambulatory, midwifery, patient support (including travel assistance), chemotherapy, visiting specialist clinics, along with the associated administrative/safety, quality and risk management services.

Our Directorate actively supports and encourages diversity and inclusion across all occupational groups through the development and implementation of initiatives aimed at accessing and improving employment and mentoring opportunities for all people. Our strategies are located at www.wacountry.health.wa.gov.au

Position Details

Position Number:	614712	Registration Date:	4 July 2022
Classification:	MP Year 1-7	Location:	Albany
Award / Agreement:	Medical Practitioners Agreement		
Organisational Context:	Albany Health Campus – Medical Services		

Position Overview

Provides a high standard of medical care to patients in Albany Health Campus.

Reporting Relationships

Responsible to:		Other positions reporting to this position:	
615789	Director Medical Services MP Year 1-9	008020	Consultant – Surgeon – Gen Surgery MP Consult Yr 1-9
		613618	Consultant – Anaesthetist MP Consult Yr 1-9
		614819	Director Emergency Medicine MP Consult Yr 1-9
		615941	Consultant – Physician – Med Oncology MP Year 1-9
This position:			
614712	Registrar – Service – Unallocated Registrar, Year 1-7 (Levels 5 – 13)		
Positions under direct supervision:			
	Nil		

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04 July 2022

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Key Duties/Responsibilities

1. CLINICAL DUTIES

- 1.1. Responsible for the clinical care of patients as per term role description under the supervision of senior medical staff including:
 - a) attending to patient in order of medical urgency
 - b) performs appropriate investigations
 - c) managing medical conditions according to acceptable clinical standards under supervision of consultant physicians
 - d) collaborating with other Medical, Nursing staff and multidisciplinary team members to facilitate patient management
 - e) communicating with family, outside medical practitioners, and/or community services concerning patient management
- 1.2. Document clinical notes throughout each episode of patient care and at the time of discharge to meet medical record standards.
- 1.3. Manages patients and documents with regard to risk management principles.
- 1.4. Participate in after hours and weekend rosters as required.
- 1.5. Provide clinical supervision and teaching to Resident Medical Officers and Interns.
- 1.6. Participate in research where appropriate.

2. ADMINISTRATIVE DUTIES

- 2.1. Participate in data collection, clinical audits, clinical risk management and Quality Assurance Program activities.
- 2.2. Liaises with external agencies and Community Services including Royal Flying Doctor Service, Police, St John Ambulance, etc. as required.
- 2.3. Participate in special projects such as disaster planning, clinical pathway design, etc. as directed
- 2.4. Prepare medical reports in liaison with senior medical staff.
- 2.5. Participate in performance management activities and maintain and update professional knowledge.

3. TRAINING RESPONSIBILITIES

- 3.1. Monitor your own competence and seek assistance from your senior staff or Consultant if uncertain about any aspect of your clinical work.
- 3.2. Attend team teaching sessions as directed.
- 3.3. Assist in the teaching of Residents, Interns and medical students, as required.
- 3.4. Participate in research and clinical audits as required, ensuring correct procedures are followed.

4. OTHER

- 4.1. Other duties as directed by the senior staff or Consultant in your team.

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Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

Essential

1. Eligible for registration by the Medical Board of Australia
2. Demonstrated clinical and procedural experience
3. Ability to provide teaching, supervision and training support
4. Demonstrated well developed communication and interpersonal skills
5. Ability to work in a multidisciplinary team environment
6. Demonstrated organisational and time management skills
7. Demonstrated commitment to clinical governance within health care
8. Demonstrated understanding and knowledge of Aboriginal Cultural respect framework

Desirable

1. Demonstrated experience as a medical practitioner within the Australian or New Zealand health system
2. Demonstrated commitment to ongoing education and research
3. Current knowledge and commitment to Equal Opportunity, Disability Services and Occupational Safety and Health in all aspects of employment and service delivery

Appointment Pre-requisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement
- Provision of the minimum identity proofing requirements
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Health Assessment
- Successful WA Health Integrity Check
- Successful Working With Children Check
- Completion of training for Mandatory Reporting of Child Sexual Abuse

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