



# Job Description Form



SOUTH WEST

Landscape Photos: Tourism Western Australia

## Position Title

Position number: 615141

## Consultant – Emergency Medicine

### Regional Profile

The South West is located in the southern-western corner of Australia and covers an area of nearly 24,000 square kilometres. It is Western Australia's most popular tourist destination and has unique biodiversity and a rich natural environment. The Regional Health Service offers two (2) main health facilities at Bunbury and Busselton. The Health Service is also widely supported with a network of smaller hospitals and Multi-Purpose Service (MPS) sites at: Augusta, Boyup Brook, Bridgetown, Collie, Donnybrook, Harvey, Margaret River, Nannup, Northcliffe, Pemberton and Warren.

### About the WA Country Health Service

#### Our Strategic Priorities



#### Our Values

##### Community

We live and work in country communities. We are invested in the health, wellness and viability of country communities and the vibrancy, diversity and future of country WA.

##### Compassion

We are inclusive, respectful, and considerate. We care deeply about the people in our care and country communities.

##### Quality

We provide safe, high-quality care, constantly striving to innovate, improve and achieve trust in our care.

##### Integrity

We bring honesty, collaboration and professionalism to everything that we do.

##### Equity

We are passionate about fairness in healthcare for all Western Australians, especially the most vulnerable and disadvantaged people and communities.

##### Curiosity

We continually enquire and seek to understand, using the best evidence, insight and research to improve care.

#### Our Vision

To be a global leader in rural and remote healthcare.

#### Our Mission

To deliver and advance high quality care for country WA communities.

## Directorate overview

The Directorate of Medical Services provides leadership and oversight for Western Australian Country Health Service (WACHS)- South West in the areas of patient safety and clinical quality, clinical leadership, and medical workforce.

The Directorate works collaboratively with the WACHS Central Office Directorate and local staff to deliver patient centered, high quality, value-based health services to WA's regional and remote population. The Directorate aligns with the WACHS strategy and values of community, compassion, quality, integrity, equity and curiosity.

The Directorate leads and coordinates a range of programs for WACHS including medical workforce recruitment and credentialing and safety and quality.

## Position Details

Position Number:	615141	Registration Date:	July 2023
Classification:	MP Year 1-9	Location:	Busselton Hospital
Award / Agreement:	Medical Practitioners Agreement		
Organisational Context:	Emergency Medicine		

## Position Overview

Responsible for the leadership of the multi-disciplinary team to provide comprehensive emergency services to patients of the Busselton Health Campus. Promotes patient quality and safety within the emergency department. Provides leadership, management, training, supervision and education for Senior Medical Practitioners in collaboration with the Director of Emergency Medicine (Busselton) and the Medical Administrator.

## Reporting Relationships

### Responsible to:

Director Emergency Medicine  
Position number: 615140



### This position:

Consultant – Emergency Medicine



### Positions under direct supervision:

Senior Medical Practitioner – ED  
Registrars  
Resident Medical Officers  
Interns/Medical Students

### Other positions reporting to this position:

Nil





## Key Duties/Responsibilities

### 1. Clinical

- 1.1. Provides clinical management of Emergency Medicine patients as per Australian Triage Standards and National Emergency Access Targets requirements.
- 1.2. Leads, supervises, coordinates and manages the care of patients with life threatening conditions, including multiple trauma.
- 1.3. Participates fully in the doctors' roster, including on-call after-hours duties.
- 1.4. Provides clinical services as determined appropriate for a 24hr emergency service, including telephone or video-conference consultations and advice to WA Country Health staff in other hospitals.
- 1.5. Maintains quality patient medical records in accordance with health service protocols.
- 1.6. Promptly writes discharge summaries for inpatients under their care.
- 1.7. Responsible for a portfolio as directed by Operations Manager and Director Medical Services.

### 2. Clinical Administration

- 2.1. Ensures the ongoing application of continuous quality improvement principles in systematically evaluating and meeting customer needs.
- 2.2. Ensures compliance with relevant standards, legislation and regulatory requirements.
- 2.3. Liaises with members of the health care team and the private sector to meet the needs of patients under their care and maintain a customer-focused approach.
- 2.4. Chairs and participates in governance-led departmental and doctors' committee meetings as required, such as Medical Advisory Committee meetings.
- 2.5. Actively participates in service development activities eg, Medical Emergency Team, Medical Emergency Response, Hospital In The Home etc.
- 2.6. Attends to medico-legal issues that arise concerning patients that have been under their care and advises the Medical Administrator about complaints received, pertaining to themselves or other doctors in the hospital.

### 3. Mandatory Education

- 3.1. Supervises junior medical staff, including the assessment of staff performance in relation to clinical competence, adherence to departmental protocols, timely and accurate documentation, communication with patients, relatives, peers, other staff and doctors in other hospitals and in the community.
- 3.2. Participates in professional continuing educational activities, regular performance review and provides evidence of maintaining current knowledge and skills.
- 3.3. Participates in post-graduate and under-graduate training programs for junior medical staff, trainees and medical students.
- 3.4. Supervises, guides and teaches nursing, allied health and other support staff as appropriate.
- 3.5. Participates in departmental academic activities and mandatory essential training and skills.

### 4. Leadership

- 4.1. Demonstrates professional standards and ethics as appropriate to the seniority and leadership role of clinical staff and according to WA Country Health Service Code of Conduct.
- 4.2. Demonstrates excellence in interpersonal skills when dealing with patients, colleagues, nursing, allied health and support staff.
- 4.3. Participates in WA Country Health Service – South West Disaster planning, strategy and practices.
- 4.4. Participates in clinical research where appropriate and active promotion of research activities wherever possible.

### 5. Other

- 5.1. Other duties as required.



## Work Related Requirements

The following criteria are to be read together with the Brief Summary of Duties and considered in the context of the WACHS Values.

### Essential

1. Eligible for registration by the Medical Board of Australia.
2. Fellowship of the Australasian College for Emergency Medicine or equivalent.
3. Possess substantial postgraduate medical experience in general medicine, emergency medicine and hospital practice.
4. Demonstrated commitment to continuing education.
5. High level of communication and interpersonal skills.
6. Experience in rural area medicine.
7. Demonstrated experience in health IT design, reform and/or implementation.
8. Demonstrated commitment to the effective management of clinical risk and improving quality.
9. Current knowledge of legislative and regulatory requirements in the areas of Equal Opportunity, Disability Services and Occupational Safety & Health, and how these impact on employment, people management and service delivery.
10. Eligible for / or in possession of a current C or C-A Class drivers licence.

### Desirable

1. Experience or qualifications in other specialist or procedural fields.
2. Substantial experience in emergency medicine research including study design, implementation, evaluation, presentation and publication.
3. Demonstrated participation and skills in medical education at all levels and across multiple disciplines, in particular FACEM Part 1 and 2.
4. Demonstrated experience and ability to foster strong relationships between general practice, emergency medicine and other stakeholders.

## Appointment Pre-requisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Provision of the minimum identity proofing requirements
- Successful Criminal Record Screening Clearance
- Successful Pre-Employment Health Assessment
- Successful WA Health Integrity Check
- Successful Working With Children Check
- Completion of training for Mandatory Reporting of Child Sexual Abuse.

**WA Country Health Service  
South West**

**12 July 2023**

**REGISTERED**

